

WHITLEY COUNTY COMMISSIONERS

January 22, 2019

The Whitley County Commissioners met in regular session Tuesday, January 22, 2019 at 1:00 pm in the Commissioners' Room located on the first floor of the Whitley County Government Center. Commissioners in attendance were Chairman George Schruppf, Vice Chairman Don Amber and Commissioner Thomas Western. Others in attendance were County Attorney Matt Shipman, County Auditor Jana Schinbeckler, County Coordinator/HR Director Angela Campbell, Chelsea Boulriss from IN Whitley County, Highway Engineer Brandon Forrester, Sheriff Gatton, Sean Martin and Jason Spencer from the Sheriff's Department, David Quilhot, County Treasurer Laurell Schroeder, Terry Martin, Brent Emerick, Mary Hartman from the Peabody Public Library and Planning Director Nathan Bilger.

Chairman Schruppf opened the meeting with the Pledge of Allegiance.

IN THE MATTER OF THE COUNTY ATTORNEY: County Attorney Matt Shipman informed the Commissioners that Mark Sturtevant from Maintenance is having issues with the Jail chillers. Attorney Shipman also presented his 2019 contract to the Commissioners. Commissioner Amber made a motion to approve the contract for Attorney Shipman for 2019, seconded by Western and passed with a 3/0 vote.

IN THE MATTER OF THE HIGHWAY DEPARTMENT: County Highway Engineer Brandon Forrester presented his INDOT projects to the Commissioners for the Community Crossings grant. He is requesting the Commissioners to sign a letter he drafted with their letterhead stating that they are committing the funds from the Highway Department for these specific projects. Commissioner Western made a motion for the Chairman to sign the letter committing the funds, seconded by Amber and passed with a 3/0 vote. Brandon also needs to advertise the notice to bidders for these projects and he needs the Commissioners to approve and sign the notice to bidders. The sealed bids are to be received no later than 12:00 noon for the 1:00 p.m. bid opening on February 19, 2019. Commissioner Amber made a motion to approve the notice to bidders, seconded by Western and carried with a 3/0 vote. Brandon also presented the summary results of the annual bids for 2019. His recommendation was to accept all bids that were presented on all items except for fuel. He rejected the permanent yearly bid price for lead free gasoline but approved the variable prices from Ag plus, Petroleum Traders and United Oil. He also rejected the Ag Plus bid and Petroleum Traders bids for diesel fuel and accepted only the United Oil bid. With these recommendations, Commissioner Western made a motion to accept all bids with the exception of fuel, Schruppf seconded for discussion. Commissioner Amber stated that he has an issue with accepting late bids. After this discussion, the motion passed with a 2/1 vote with Amber voting against.

IN THE MATTER OF THE RIGHT STUFF SOFTWARE: Auditor Jana Schinbeckler presented her concerns to the Commissioners in regard to issues with The Right Stuff software for payroll. After the discussion, the Commissioners came to the consensus that it would be best if everyone in every department clocked in and out each day. They gave Auditor Schinbeckler the authorization to work with departments and get everyone switched over.

IN THE MATTER OF THE CREDIT CARD REQUEST: Auditor Jana Schinbeckler requested the Commissioners to approve a credit card for Clerk Cindy Doolittle. Commissioner Amber made a motion to approve the credit card request, seconded by Western and carried with a 3/0 vote.

IN THE MATTER OF THE BOARD OF FINANCE ANNUAL MEETING: The Commissioners suspended the regular Commissioner meeting to hold the Board of Financial annual meeting. After the meeting was adjourned, Chairman Schruppf reconvened the regular Commissioner meeting.

IN THE MATTER OF RIGHT-OF-WAY PERMITS: There were five ROW permits presented to the Commissioners for approval. The first was from Nipsco to install a 3" plastic gas main along the roads per the proposed plan on CR 900 S. Commissioner Western made a motion to approve the request, seconded by Amber and passed with all in favor. The second request was from Century Link to bore under Wilckens Road to provide buried service wire for a new pending service order. Commissioner Western made a motion to approve the request, seconded by Amber and passed with a 3/0 vote. The third request was from Doug Richards to run a 1" water line from a

house on Morsches Road to a new barn. Commissioner Amber motion to approve the request, seconded by Western and passed with a 3/0 vote. The fourth request was from Tri Star Business to bore under Morsches Road for the Tri-Lakes Regional Sewer District. Commissioner Amber made a motion to approve the request, seconded by Western and carried with a 3/0 vote. The last request was from Crosby Construction to cut in access drive off of CR 300 and install RCP culvert. Commissioner Amber made a motion to approve the request, seconded by Wester and carried with a 3/0 vote.

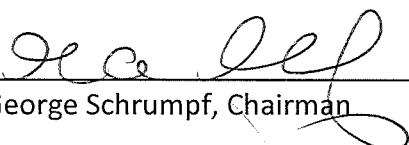
IN THE MATTER OF MINUTES AND CLAIMS: The minutes from the January 7, 2019 bid opening were reviewed. Commissioner Amber made a motion to approve the minutes, seconded by Western and passed with a 3/0 vote. The minutes from the January 7, 2019 regular Commissioner meeting were reviewed. Commissioner Western made a motion to approve the minutes, seconded by Amber and passed with a 3/0 vote. After reviewing the payroll claims, Commissioner Amber made a motion to approve the payroll claims, seconded by Western and carried with a 3/0 vote. The claim distributions from January 7, 2019 through January 22, 2019 were reviewed by the Commissioners. Commissioner Amber made a motion to approve the accounts payable claims, seconded by Western and carried with a 3/0 vote.

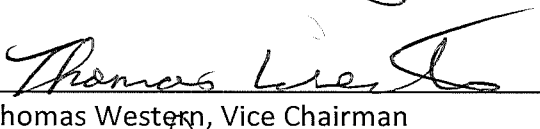
IN THE MATTER OF THE HUMAN RESOURCE DIRECTOR/COUNTY COORDINATOR: County Coordinator/HR Director Angela Campbell presented three requests to use County facilities to the Commissioners. The first was from Francine's Friends Mobile Mammography. They would like to use the Government Center parking lot on March 13, 2019 form 8:30 am to 3:00 pm. Commissioner Western made a motion to approve this request, seconded by Amber and carried with a 3/0 vote. The second request was from the Old Settlers Day Association, Inc. and they would like to use Van Buren Street from Main Street west to Walnut Street for Old Settlers Days starting on June 23, 2019 at 11:00 pm until June 30, 2019 at 6:00 am. Commissioner Amber made a motion to approve the request, seconded by Western and passed with a 3/0 vote. The last request was from Shelbi Brown for Relay for Life to use the Courthouse Lawn on June 22, 2019 from 12:00 pm to 10:00 pm. Commissioner motioned to approved the request, seconded by Western and passed with a 3/0 vote.

IN THE MATTER OF OTHER BUSINESS: The Commissioners reviewed the Extension contract for 2019 that was tabled at their last meeting. Commissioner Amber made a motion to approve the contract, seconded by Western and passed with a 3/0 vote. Scott Wagner from the Health Department was present on behalf of the Health Board to request the Commissioners to change the policy regarding complaints. They would like the Health Department to respond to verbal requests as well as written. As of now, they can only respond to written complaints. The Commissioners asked Scott to contact Attorney Shipman and decide what the best route to go with this request is.

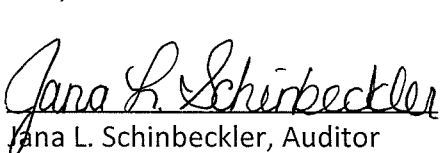
There being no further business and no further questions or comments from the public, Chairman Schrupf adjourned the meeting at 2:15 pm.

WHITLEY COUNTY COMMISSIONERS


George Schrupf, Chairman


Thomas Western, Vice Chairman


Don Amber, Commissioner

Attest: 
Jana L. Schinbeckler, Auditor