

WHITLEY COUNTY COMMISSIONERS

May 4, 2015

The Whitley County Commissioners met in a regular session on Monday, May 4, 2015 at 1:00 pm in the Commissioners' Room located on the first floor of the Whitley County Government Center. Commissioners in attendance were Chairman Tom Rethlake, Vice Chairman Don Amber, and George Schrupf. Others in attendance were Auditor Jana Schinbeckler, County Coordinator Pam Smith, Stanley Crum, Joan Null, County Engineer Brandon Forrester, Mark Parker from the Post and Mail, Highway Director Michael Barton, Amy Motter from the Probation Department, Richard Quade from Q3, and Mary Hartman from the Peabody Public Library.

Chairman Rethlake called the meeting to order.

IN THE MATTER OF THE PSI CONTRACT: Chief Probation officer Amy Motter presented the At Will Consulting Contract for Jessica Sims to be the probation department's presentence report investigator. The contract is effective for two years and the only thing that was changed from the previous contract is what Jessica is paid per hour. Commissioner Amber made a motion to approve the contract, seconded by Schrupf, and passed with a 3/0 vote.

IN THE MATTER OF THE INTERLOCAL AGREEMENT: County Engineer Brandon Forrester presented an interlocal agreement to the Commissioners that is an agreement between Whitley and Allen County. This is for Bridge 76 on County Line Road to be repaired. Brandon explained that this bridge had to be posted at 9 tons and that the condition of the bridge continues to deteriorate. He explained that Allen County has verbally agreed to pay 70% of the project which is \$280,000. The money is appropriated in the bridge fund for bridge repair. Commissioner Schrupf made a motion to approve the revised interlocal agreement, seconded by Amber, and passed with a 3/0 vote.

IN THE MATTER OF Q3 BUSINESS TECHNOLOGY CORP: Rick Quade from Q3 Business Technology gave an introduction to health savings accounts for employers. Rich explained the benefits of an HSA to employers. It provides employers an alternative to traditional health care coverage and there is a lower initial cost and lower annual cost for increases. It also offers employees a health plan that gives them options. HSAs are a combination of the savings account and a high deductible health plan. The savings account is for day-to-day expenses and the high deductible health plan is for major medical expenses that may arise. After discussion, the Commissioners stated that they will review the handouts given to them.

IN THE MATTER OF J & K CONTRACTORS: Joe Pliett from J & K Contractors requested to drill underneath Brown road for a private gravity sewer line. The purpose is to provide utilities from the livable side of the road to the existing garage on the other side of the road. After discussion, Commissioner Schrupf made a motion to approve the right-of-way permit, seconded by Amber, and passed with a 3/0 vote.

IN THE MATTER OF THE HIGHWAY DEPARTMENT: Highway Director Michael Barton gave the Commissioners a drawing of each township with the roads that they are currently performing work on. He also explained that the drawings show what type of work is being done on each road. Michael presented a letter of understanding to the Commissioners for an unofficial detour due to the closure of SR 9 for a bridge deck overlay. INDOT will set up and maintain the necessary traffic control for the detour. INDOT also agrees to reimburse Whitley County for costs related to damage repair on the listed Unofficial Detour. After review, Commissioner Amber made a motion to approve the INDOT request, seconded by Schrupf, and passed with a 3/0 vote.

IN THE MATTER OF MINUTES AND CLAIMS: The minutes from the April 20, 2015 Commissioner meeting were reviewed. After discussion Commissioner Amber stated that he had two corrections. First, under the opening statement County Coordinator Pam Smith needs to be added for who was in attendance. Second, under the matter of the EMA director it reads, "Charlie explained that the County is not liable for the dog and it is on his insurance." It should read, "Charlie explained that the County is not liable for the dog and it is on his insurance but County Coordinator Pam Smith stated that the dog is only covered on Charlie's property, not the entire County if it bites someone". With these corrections, Commissioner Schrupf made a motion to approve the minutes, seconded by Amber, and passed with a 3/0 vote. The claims were reviewed by the Commissioners. After review and discussion, a motion to approve the claims was made by Commissioner Schrupf, seconded by Commissioner Amber, and passed with a 3/0 vote.

IN THE MATTER OF THE COUNTY COORDINATOR: County Coordinator Pam Smith gave the State form for a performance evaluation to the Commissioners for review. She asked if they would like to move forward with using the State form for performance evaluations. Commissioner Amber made a motion to approve the performance evaluation with a section for employee comment added, seconded by

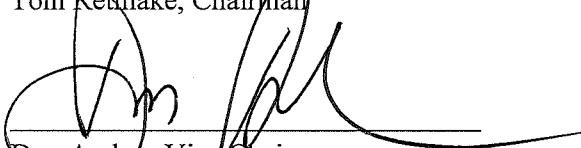
Schrumpf, and passed with a 3/0 vote. Pam presented a request from Preferred IT to replace a workstation in the planning and building department. The hard drive failed in the unit and it will cost \$1,184.74. Commissioner Schrumpf stated that they have already approved this at the last meeting for the Preferred IT projects. If it is not an XP, then it needs to be paid out of equipment maintenance/lease from CAGIT.


IN OTHER BUSINESS: At the previous meeting, April 20th, the Commissioners tabled the ordinance for the three year wage scale for today's meeting. After review, Commissioner Schrumpf made a motion to approve Ordinance 2015-05 amending the County personnel policies handbook for a three year wage scale, seconded by Amber, and passed with a 3/0 vote. Commissioner Schrumpf gave the other Commissioners information on BCS Management which has changes from the original proposal for the Regional Sewer District. The cost was for \$207,000 for three years and this included the engineering and legal services. Commissioner Amber presented a scope of service from UMBAUGH to go through the books in the Auditor's office and to check the budget to ensure it was done correctly. The cost will be approximately \$20,000 to \$30,000. After discussion, Commissioner Amber made a motion to approve the scope of service from UMBAUGH and make a favorable pass to Council, seconded by Schrumpf, and passed with a 3/0 vote. In regard to the lift for file management, we are approximately \$5,000 short because the Prosecutor is giving \$5,000 towards the lift as well as the Clerk's office. The total cost of the lift is \$16,000. The Commissioners requested that Auditor Jana Schinbeckler find out whether we are allowed to use inheritance tax funds. Commissioner Amber brought up the discussion of borrowing the money from the drainage fund for the medical bill that the County has. Amber made a motion to create a memorandum of understanding with the drainage board to borrow the money, seconded by Schrumpf, and passed with a 3/0 vote. After discussion, Commissioner Amber changed his motion to create a memorandum of understanding with the drainage board or reassessment to borrow the money, seconded by Schrumpf, and passed with a 3/0 vote. Auditor Jana Schinbeckler presented the Allshred Services service agreement to the Commissioners. The service agreement has already been approved through the County Attorney. Commissioner Amber made a motion to approve the Allshred Services service agreement, seconded by Schrumpf, and carried with a 3/0 vote. A claim adjustment is needed for print management services from the CAGIT fund to CEDIT. Commissioner Amber made a motion to approve the claim adjustment, seconded by Schrumpf, and carried with a 3/0 vote. In regard to comp time, Commissioner Amber stated that he would like to start the process by talking with the Council. The Commissioners came to a consensus that they would like to get away from comp time and go to overtime. The employees would need to use all of their comp time by the end of the year and Commissioner Rethlake will take this to the Council. Commissioner Schrumpf discussed regional dispatch with the Commissioners. He stated that there would be positives and negatives if we did decide to go this route. Commissioner Amber's concern is the lack of local control. After discussion, Commissioner Schrumpf stated they need to come in to present to the Commissioners.

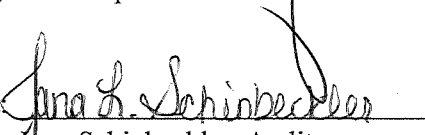
There being no further business and no further questions or comments from the public, the meeting was adjourned at 2:50 pm.

WHITLEY COUNTY COMMISSIONERS


Tom Rethlake, Chairman


Don Amber, Vice Chairman


George Schrumpf

Attest: 
Jana Schinbeckler, Auditor