

## WHITLEY COUNTY COMMISSIONERS

December 15, 2014

The Whitley County Commissioners met in a regular session on Monday, December 15, 2014 at 1:00pm in the Commissioner's Room located on the first floor of the Whitley County Government Center. Commissioners in attendance were Chairman George Schrumpf, Don Amber, and Tom Rethlake. Also in attendance were Auditor Jana Schinbeckler, Michael Barton, Paula Worden, Russel E. Gilliom, Dani Tippmann, Bill Wilson, Eric Katts, Brandon Forrester, Tim Blake, Sean Martin, Marcus Gatton, Mark Hodges, Amy Motter, Viv Sade, Tim Misiora, Stanley Crum, Joan Null, Matt Rentschler, Chuck Jones, Phil Valjack, Doug Brown, Mary Hartman, and Liane Minear.

**IN THE MATTER OF THE COUNTY ATTORNEY:** In regard to the LPS taking data from the Recorder's office, Attorney Sigler believes that we have a pending claim against them. There is someone locally that he would like to have represent us. He has all of the information that pertains to this situation. Attorney Sigler would like the Commissioner's permission to use this person to represent us. Commissioner Rethlake made a motion for Attorney Sigler to use his requested person, seconded by Commissioner Amber and passed with a 3/0 vote. In regard to the Sheriff's contract, Attorney Sigler stated that the contract is ready per state statute. The Commissioners need to make a recommendation to the Council. After discussion, Commissioner Amber made a motion to approve the contract for the Sheriff's salary in the amount of \$100,556, seconded by Rethlake and passed with a 3/0 vote. The Commissioners also stated that it needs to be retroactive for January 1, 2015. Attorney Sigler stated that Cedarbridge has signed an agreement to pay \$2,000 up front and then \$1,000 thereafter until they have paid Whitley County back in full.

**IN THE MATTER OF THE DLZ FEASIBILITY STUDY:** The DLZ presented a feasibility study that they had performed over the Jail and the Work Release buildings. The study reported the demographics in Whitley County and what we need in regard to a jail and work release facility. They stated that we are close to 80% occupancy and Whitley County might need to expand the jail possibly within the next few years. If this is what the Commissioners and Council decide to do, site expansion is limited due to the downtown site. There are also some exterior issues with the Jail and things that need replaced. Overall, the Jail needs work done to its interior and exterior and the DLZ also stated that we are understaffed. We now have 19 people on staff at the jail with part time included and our actual staff according to our size and the number of inmates should be around 32. The work release facility has minimal site security. There was not much renovation done to the former hotel before it was converted to a work release facility. The overall condition of the building is in fair condition but there is a shortage of beds for the work release participants. Overall, the DLZ presented the current conditions of our buildings. They will be coming back January 20, 2014 to give their projections and possibly their preliminary design concepts.

**IN THE MATTER THE WHITLEY COUNTY CHAMBER OF COMMERCE:** Doug Brown from the Whitley County Chamber of Commerce informed the Commissioners on what the Chamber does for Whitley County. He stated that they are the support center for businesses within the County. They are the ones that refer potential businesses to Economic Development and they make house calls. The Commissioners do not have any problem with supporting the Chamber of Commerce, they are just questing the amount that the County has been billed for the membership. Commissioner Rethlake made a motion to approve the invoice and to pay as we were billed, motion seconded by Commissioner Amber and passed with a 3/0 vote.

**IN THE MATTER OF THE ADDITION TO THE ANNEX AT THE MUSEUM:** Dani Tippman from the Whitley County Historical Museum stated that the second floor of the museum and the basement are overloaded and full of files. They are running out of room to store their files and information for the museum. They would like to reduce liability and build an

annex for extra storage. The project would cost \$150,000 and they hope to get funding through Legacy funds, individual donors, and requesting money from the Commissioners out of the CEDIT fund. Commissioner Rethlake made a motion to pay \$50,000 from CEDIT to the museum to help pay for the annex, seconded by Amber, and passed with a 3/0 vote.

**IN THE MATTER OF THE ANNUAL HIGHWAY BIDS:** Michael Barton, Highway Supervisor, and Brandon Forrester, County Engineer gave their recommendations for the annual highway and bridge bids and quotes for 2015. Barton and Forrester reviewed all the bids for Whitley County, please review the attachment to the Minutes. After discussion the Commissioners came to a consensus to approve the annual bids for 2015.

**IN THE MATTER OF THE CULVERT INSPECTION REPORT:** Whitley County Engineer Brandon Forrester reported that there are between 8 & 9 culverts that we have replaced. He stated that there are about 8 other structures that will need replaced in the next few years. There was only one structure with this inspection report that needed a weight limit posted at 15 tons. Brandon reported that the inspection report overall looked good and overall nothing needs replaced immediately.

**IN A MATTER OF MINUTES AND CLAIMS:** The minutes from the December 1, 2014 meeting were reviewed. Commissioner Rethlake made a motion to approve the minutes from the December 1<sup>st</sup> meeting, second by Commissioner Amber and carried with a 3/0 vote. The claims were reviewed by the Commissioners. Commissioner Rethlake made a motion to approve the claims, seconded by Commissioner Amber and carried with a 3/0 vote.

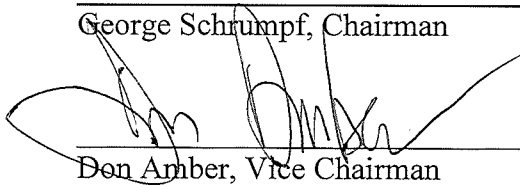
**IN OTHER BUSINESS:** Liane Minear from the Economic Development Corporation requested that they serve adult beverages at their Open House that is open to the community for anyone to come in with questions. Their open house is on December 18, 2014. The Commissioners came to an agreement that the Economic Development Corporation may provide free adult beverages. Paula Worden from Community Corrections brought a grant for the Commissioners to sign and approve. Commissioner Amber made a motion to approve, seconded by Commissioner Rethlake and passed with a 3/0 vote. Due to time constraint, the Commissioners decided to table their board appointments until their meeting on January 20, 2015. The Commissioners discussed who they would like to be the next Veteran Service Officer for Whitley County. Commissioner Amber made a motion to appoint Richard Eckert as the new Veteran Service officer effective as of January 1, 2015. The motion was seconded by Commissioner Rethlake and passed with a 3/0 vote. The Commissioners reviewed the 2015 appointments for the Drainage Board. Commissioner Amber made a motion to appoint Dick Kyler and Dave Johnson for a three year re-appointment. The motion was seconded by Commissioner Rethlake and passed with a 3/0 vote. The next one the Commissioners reviewed was the 2015 appointments for the South Whitley Plan Commission. Commissioner Rethlake made a motion to reappoint Mr. Doug Graft and Ms. Karen Jordan, seconded by Commissioner Amber and passed with a 3/0 vote. The Commissioners then reviewed the appointments for the Whitley County Board of Zoning Appeals. Commissioner Rethlake made a motion to reappoint Mr. Danny Wilkinson and Mr. Tim Denihan to the Board of Zoning Appeals, seconded by Commissioner Amber and passed with a 3/0 vote. Commissioner Amber also made a motion to appoint Michelle Judd as the alternative member for the Whitley County Board of Zoning and Appeals. Commissioner Rethlake seconded the motion and it passed with a 3/0 vote. Auditor Jana Schinbeckler presented three utility permits to the Commissioners. The first utility permit was for Sheldon road. A motion to approve this permit was made by Commissioner Amber, seconded by Commissioner Rethlake, and passed with a 3/0 vote. The second permit was for County Road 600 E for permission to bury cables. A motion to approve this permit was made by Commissioner Amber, seconded by Commissioner Rethlake, and passed with a 3/0 vote. The third utility permit was for Raspberry Lane and Raspberry Court to bury the necessary cables. A motion to approve this permit was made by Commissioner Amber, seconded by Commissioner Rethlake, and passed with a 3/0 vote. County Coordinator Pam Smith presented policy changes to the employee handbook. The first was for the policy change of County employees must use up their paid leave


before they are able to use unpaid time off. The second change was for the welcoming statement in the policy manual. The third change was a change in the 3 Year Wage Scale. The personnel committee approved this change on December 10, 2014. Commissioner Amber made a motion to approve all three policy changes to the handbook, seconded by Commissioner Rethlake, and passed with a 3/0 vote. The Commissioners considered a request for County employees to leave at 2:00 pm on Christmas Eve, December 24, 2014. Commissioner Amber made a motion to for the County employees to leave at 12:00 pm on Christmas Eve, December 24, 2014. This motion was seconded by Commissioner Rethlake and passed with a 3/0 vote. Commissioner Rethlake reported back to Commissioner Amber and Commissioner Schrupf on the land fill. We will begin to receive monthly bills for the landfill. He stated that signs need put up and that the payments for the land fill need to be included in the 2016 budget.

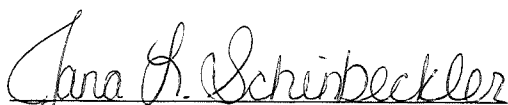
There being no further business and no further questions or comments from the public, Commissioner Amber made a motion to adjourn the meeting, seconded by Commissioner Rethlake and Commissioner Schrupf adjourned the meeting at 4:40 pm.

### WHITLEY COUNTY COMMISSIONERS

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George Schrupf, Chairman

  
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Don Amber, Vice Chairman

  
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Tom Rethlake

Attest:   
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Jana Schinbeckler, Auditor



## 2015 Annual Bid Results

Item #1	Lead Free Gasoline	
United Oil Company		ACCEPTED
Petroleum Traders		ACCEPTED
Ag Plus		ACCEPTED

Will call accepted bidders for best price of the day if we do not accept permanent price from Ag Plus.

Item #2	Diesel Fuel	
United Oil Company		ACCEPTED
On Road Diesel		
Petroleum Traders		ACCEPTED
On Road Diesel		
Ag Plus		ACCEPTED
Premium Diesel		

Will call accepted bidders for best price of the day if we do not accept a permanent price from Ag Plus.

Item #3	Liquid Asphalt-Cutback	
Pierceton Trucking Co., Inc.		Accepted
Sealing Asphalt		\$713.43
MC-3000		\$713.43
MC-250		\$752.20
MC-70		\$761.60
MC-30		\$771.00
PG 64-22		\$646.85

Item #4	Liquid Asphalt Emulsion	
Pierceton Trucking Co., Inc., JOB SITE DELIVERY		
		Accepted
AE-90, RS-2		\$530.15
AE-150		\$544.55
AE-PL		\$530.15
AE-NT		\$556.55
AE90S, RS-2P		\$556.55
Dust Palliative Oil		\$362.15
Chip-Loc		\$431.75

Asphalt Materials, JOB SITE DELIVERY		
		Accepted
RS-2, AE-90, AE-T		\$545.28
AE-PL		\$545.28
AE-150		\$569.28
AE-300		\$593.28
AE-90S		\$617.04
Dustlay		\$413.28

Item #5	Bituminous Patching Material	
API Construction Corp.		
250 Cold Mix, delivered	Rejected	\$69.00
Brooks Construction Company, Inc.		
250 Cold Mix, delivered	Rejected	\$76.00

Niblock

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Don Amber, Vice Chairman

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Tom Rethlake

Attest: \_\_\_\_\_  
Jana Schinbeckler, Auditor

SMP Patch mix. Delivered	Rejected	\$118.00	
Phend & Brown, FOB	Rejected	\$72.00	
Pulver's Asphalt, delivered	Accepted	\$64.00	
Item #6	<b>HAC, Base, Binder, Surface</b>		
E & B Paving	Rejected		
Placed and compacted	5 Base	\$53.00	(hailed by Hwy)
Placed and compacted	8/9 Binder	\$55.00	(hailed by Hwy)
Placed and compacted	11 Surface	\$60.50	(hailed by Hwy)
Niblock	Accepted		
HAC Base, FOB	del., placed, compacted	\$47.00	(hailed by Hwy)
HAC Binder, FOB	del., placed, compacted	\$74.00	(hailed by Hwy)
HAC Surface, FOB	del., placed, compacted	\$60.00	(hailed by Hwy)
Phend & Brown	Rejected		
FOB Leesburg	Base	\$56.60	
FOB Leesburg	Int. 19.0mm	\$58.50	
FOB Leesburg	Surface 12.5 mm	\$63.50	
FOB Leesburg	Surface 9.5 mm	\$65.00	
API Construction	Rejected		
FOB	HMA 25.0 mm base	\$65.00	
FOB	HMA 19.0 mm int	\$65.00	
FOB	HMA 9.5 surface	\$75.00	
Brooks Const.	Rejected		
FOB Ardmore	Base	\$42.00	
FOB Ardmore	Binder	\$42.00	
FOB Ardmore	Surface	\$54.00	
1-100 Ton in place	Base	\$82.00	
1-100 Ton in place	Binder	\$82.00	
1-100 Ton in place	Surface	\$94.00	
101 or more in place	Base	\$79.00	
101 or more in place	Binder	\$79.00	
101 or more in place	Surface	\$91.00	
Item #7	<b>Calcium Chloride</b>		
Great Lakes Chloride			ACCEPTED
Calcium	38%	\$147.50	
	42%	\$143.00	
Item #8	<b>Sand &amp; Gravel</b>		
Niblock			Accepted
Kimmell Plant	Sand	\$4.00	
	Fill Sand	\$4.00	
	Bank Run	\$4.50	
Speedway			Accepted
Lancaster Plant	#23 CAPP Sand	\$5.55	
	#24 CAPP Sand	\$5.55	
	#11 Pea Gravel	\$8.75	
Hixson Sand & Gravel			Accepted
	#23 Sand	\$5.00	
	Fill Sand	\$5.00	
	#53 Gravel	\$9.75	

<b>Bailey Aggregates</b>		Accepted
Delivered	#9 Gravel	\$12.50
Delivered	#12 Gravel	\$11.95
Delivered	Pea Gravel	\$11.95
Delivered	#23 Sand	\$8.70
Delivered	Ice Grits	\$8.25
Delivered	#53 Gravel	\$12.75
Delivered	Fill Sand	\$7.95

Item #9	<b>Limestone</b>	
<b>Hixson Sand &amp; Gravel</b>		Accepted
	#9 limestone	\$17.75
	#11 limestone	\$21.45
	#73 or #53 limestone	\$14.40

<b>IMI</b>	F.O.B.	Accepted
	#2 (State)	\$10.50
	#9	\$12.50
	#12 Class A	\$12.75
	#12 Class C	\$11.00
	#53, 73 Commercial	\$9.00
	#11 Class A	\$14.00
	#11 Class C	\$12.00
	Rip Rap	\$11.20

<b>SDI</b>		Accepted
	Dura Berm	\$4.00
	2 1/2x1" slag	\$5.00

Item #10	<b>Limestone Delivered</b>	
<b>Hixson Sand &amp; Gravel</b>		Rejected
	#9 limestone	\$16.50
	#11 limestone	\$20.20
	#53 & #73 limestone	\$13.85
	#2 limestone	\$13.85

<b>Bailey Aggregates, LLC</b>		Accepted
	#9 limestone	\$12.25
	#11 limestone	\$13.95
	#12 limestone	\$10.25
	#53 limestone	\$11.25
	#73 limestone	\$11.25
	#2 limestone	\$11.50
	rip rap	\$13.45

<b>Klink Trucking, Inc.</b>		Rejected
	#9 limestone	\$19.10
	#11 limestone	\$20.50
	#53, #73 limestone	\$15.30
	#2 limestone	\$15.50
	rip rap	\$17.05

<b>Butler Mill Service Co.</b>		Rejected
	IN-11 slag	\$13.25

Item #11	<b>Package Bridges</b>	
<b>R.L. McCoy</b>		Accepted