

WHITLEY COUNTY COMMISSIONERS

November 3, 2014

The Whitley County Commissioners met in regular session Monday, November 6, 2014 at 1:00 pm in the Commissioners' Room located on the first floor of the Whitley County Government Center. Commissioners in attendance were Chairman George Schrumpf, Don Amber, and Tom Rethlake. Others in attendance were County Attorney Dan Sigler, Jana Schinbeckler, Pamela Smith, Steve Michel, Tim Misiora, Michael Barton, Mike Hoppe, Steve Van Houten, David Waltman, Scott Tyree, Mary Hartman, Brandon Forrester, and Joan Null.

Chairman Schrumpf opened the meeting with the Pledge of Allegiance.

IN THE MATTER OF THE COUNTY ATTORNEY: Attorney Sigler reported that he had different updates on old business. In regard to the Camp Samaritan property, Attorney Sigler reported that he will be contacting Jeremy Price at the local DNR. The Commissioners then discussed the Sheriff's salary. Sigler stated that we need to start working on the Sheriff contract so the County can get it put into place. It will be a three way negotiation: the Sheriff, the Commissioners, and the Council.

IN THE MATTER OF A REZONING ORDINANCE: Dave Sewell from the Planning and Building department made a recommendation to rezone a property. The request was heard at a public hearing. The rezoning would change agricultural land to general commercial land. The Commissioners asked if anyone contested and there wasn't anyone that did. Commissioner Rethlake made a motion to approve the Rezoning Ordinance 2014-13, Commissioner Amber seconded the motion and it carried with a 3/0 vote.

IN THE MATTER OF COMMERCIAL OFFICE PRODUCTS AND SUPPLIES: David Waltman and Scott Tyree came to inform the Commissioners about their company. They would like to have the opportunity to provide their services for the purchasing of the County's office supplies. They stated that they offer 25,000 different items and their system separates out the more expensive items. They want to address our needs specifically and hope that the Commissioners would consider them for the County's office supplier.

IN THE MATTER OF THE HIGHWAY: Michael Barton presented the Commissioners with the notice to bidders for 2015. This is for all of the major supply bids for 2015, all bids must be sealed and must be received at the Auditor's office by 9:00 am prior to the 10:30 am bid opening. Commissioner Amber made a motion to approve the notice to bidders, seconded by Commissioner Rethlake and passed with a 3/0 vote. The Commissioners asked Michael if the highway is ready for the upcoming winter and he reported that they are ready.

IN A MATTER OF MINUTES AND CLAIMS: The minutes from the October 20, 2014 meeting were reviewed. Commissioner Amber made a motion to approve the minutes from the October 20th meeting, seconded by Commissioner Rethlake and carried with a 3/0 vote. The claims were reviewed by the Commissioners. Commissioner Rethlake made a motion to approve the claims, seconded by Commissioner Amber and carried with a 3/0 vote. In regard to claims, the Commissioners asked that County Coordinator Pam Smith and Auditor Jana Schinbeckler create a policy on late fees.

IN OTHER BUSINESS: County Coordinator Pam Smith presented a new employee handbook to the Commissioners. The Commissioners were asked to make a motion to approve the handbook starting retroactive as of November 1, 2014. Commissioner Amber made a motion to approve the handbook, seconded by Commissioner Rethlake and carried with a 3/0 vote. In regard to Peoplelink, there will be a personnel committee meeting next Wednesday, November 12, 2014 for any questions anyone may have. Pam also presented the date of the next County Employee Health Fair. The Health Fair will be on Friday, November 14 from 8:00 am to 3:00 pm. The City and County would also like to have the Health Fair bus come and have their

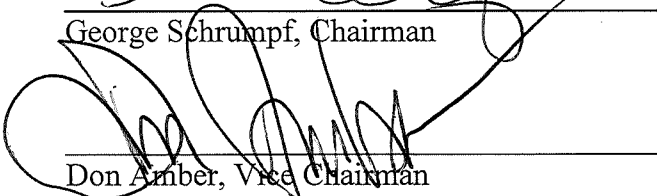
services offered to employees. This is separate from the Health Fair and this would be for heart monitoring, checking for aneurisms, etc. It would be a cost to the employees of \$179 and it would go towards the Health Wellness Plan. There is a fee if we do not have a minimum of sixteen employees who agree to use the Health Fair Bus. It would be on January 29, 2015 from 1:00 pm to 5:00 pm. The Commissioner requested that Pam send out a memo to see who is interested before they agree to have the Health Bus. In regard to an employee using unpaid time before they use their paid time off from the last meeting, the Commissioners reviewed it again. Commissioner Amber made a motion to have a policy to use up all of the paid time before an employee can take unpaid time off effective November 3, 2014. Commissioner Rethlake seconded this motion and it passed with a 3/0 vote. Brandon Forrester informed the Commissioners that he is working with the way Whitley County bills the drainage assessments. He stated that we have Spring drains and Fall drains and according to our software provider, we may be the only County that bills drains this way. Brandon would like to split the drains up evenly, billing half of all the drains that they have in the Spring and the other half in the Fall. After discussion, Commissioner Amber made a motion to table this until the next meeting, seconded by Commissioner Rethlake and carried with a 3/0 vote. Commissioner Schrupf reported that in regard to the Spear Road property with Gary Wilson, the Sewer District agreed to perform a boring to keep away from the tree roots. It was an extra \$500 to do so for the Sewer District, but it will protect the tree. Commissioner Schrupf also requested that they start looking into bonding at the beginning of the year for elected officials. He also presented a transfer that the Commissioners needed for their budget. He is transferring from Cell Phone to Conference and Meetings for an amount of \$1,500. Commissioner Rethlake made a motion to approve the transfer, seconded by Commissioner Amber and carried with a 3/0 vote.

There being no further business and no further questions or comments from the public, Chairman Schrupf adjourned the meeting at 2:40 pm.

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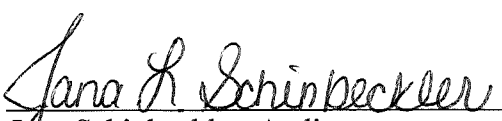


George Schrupf, Chairman



Don Amber, Vice Chairman

Tom Rethlake

Attest: 

Jana Schinbeckler, Auditor

